

Discount Deadline: Wednesday, July 9, 2025

## Cartload Service Order Form

|              |         |
|--------------|---------|
| Company Name | Booth # |
|--------------|---------|

## Small Freight Services

To assist exhibitors with small amounts of exhibit materials, TriCord Tradeshow Services is pleased to offer one (1) laborer with one (1) pushcart, for one (1) trip at the costs listed below:

| CARTLOAD SERVICE               | PRICE          | TOTAL |
|--------------------------------|----------------|-------|
| Dock to Booth One Way Service  | <b>\$75.00</b> | \$    |
| Booth to Dock One Way Service  | <b>\$75.00</b> | \$    |
| <b>CARTLOAD SERVICES TOTAL</b> |                | \$    |



## Small Freight Qualifications

- This service is for exhibitors who have small hand carry items.
- All items must fit on a 3' x 4' push cart, in one trip ONLY.
- A cartload is eight (8) pieces or less, with a **total weight of 200 lbs. or less.**
- One cartload will be allowed per booth.

## Failure to Qualify

- If you arrive with a rental truck, trailer, personal truck, or bobtail full of exhibit material, you will NOT qualify for this service and will be charged the standard direct drayage rates.
- Freight that is too large for one cart or has a total weight of more than 200 lbs. will be charged direct drayage rates.

## How to Receive Service On-site

- Go to either the facility's main entrance or dock and look for the cartload service area.
- You may also order this service at TriCord's Exhibitor Service Desk on the show floor.

## Where to Load & Unload

- Your vehicle must be unloaded or loaded in the cartload service area which will be marked with signs.
- Carts are not authorized to enter or go to any parking structures.
- There must be two (2) people with the vehicle; one person to go with your items to your booth, and one person to remove your vehicle from the unloading and loading area.

|                      |
|----------------------|
| Authorized Signature |
| Print Name           |